1. 5:00 P.M.  Waste Reduction & Recycling Board Meeting Agenda
   Documents:
   WRRB_061020 AGENDA.PDF

2. Waste Reduction & Recycling Board Meeting Packet
   Documents:
   WRRB_061020PACKET.PDF
Waste Reduction & Recycling Board
Wednesday, June 10, 2020
Anoka City Hall @ 5:00 p.m.
Worksession Room

AGENDA

1. Call to Order

2. Roll Call

3. Approval of March 11, 2020 Meeting Minutes

4. Old Business
   a. Recycling Events
      o Summer Recycling Event
      o Fall Recycling Event
      o Paper Shredding Event
      o Book Exchange Event Update
      o Fix-It Clinics Update
      o Pumpkin Smash
   b. Annual Report to City Council
   c. Organized Solid Waste Collection Update
   d. Marketing Materials Update
   e. Joint Meeting with Park Board Update
   f. Subcommittee Reports
      - Multi-Family
      - Organics
      - Crayola ColorCycle Program
      - Anoka Halloween

5. New Business
   a. RAW Newsletter – August/September Edition
   b. Request for Proposals - Residential Recycling Contract

6. Communications
   a. 2020 Meetings & Activities Schedule
   b. General Recycling Questions

7. Adjournment
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Memo

To: Waste Reduction & Recycling Board

From: Pam Bowman, Communications & Recycling Manager

Date: June 4, 2020

Re: Wednesday, June 10, 2020 Agenda

1. **Call to Order.** The meeting will be called to order at 5 p.m. in the Worksession Room, 2nd Floor of City Hall. Social distancing measures will be in place; tables will be set up so chairs are 6 feet apart. There will be hand sanitizer and disinfecting wipes available. All surfaces will be disinfected beforehand and immediately following the meeting.

2. **Roll Call.** I will record the names of those present at the meeting.

3. **Approval of March 11, 2020 Meeting Minutes.** I recommend approval of the March 11, 2020 minutes with any corrections and/or additions. **Action: Approve minutes. (Attachment 1)**

4. **Old Business.**

   a. **Recycling Events.**

      o **Summer Recycling Event.** This will be held on Saturday, July 25 from 9 a.m. – Noon at Green Lights Recycling. Volunteers are **not** needed. Please note that carpeting will no longer be accepted at our recycling events. Brotex is no longer collecting it.

      o **Fall Recycling Event.** This is scheduled for Saturday, September 26, from 8 a.m.- Noon at 501 Pierce Street. Volunteers are needed. Let’s discuss COVID-19 safety measures and arrangements for this event.

      o **Paper Shredding Event.** I was able to pull together a shred event for Saturday, July 18, 9 a.m. – Noon, at Rick Sorenson Park (2015 State Ave). No volunteers are needed; I may attend to assist the driver. Customers will need to wait in their vehicle in line until there is a safe distance between them and the next customer to deposit their paper into the cart.

      o **Book Exchange Event Update.** The event has been canceled and will not be rescheduled for 2020.

      o **Fix-It Clinics Update.** Many of the clinics have been canceled to this point. An announcement has not yet been made about the August event in East Bethel. We will not reschedule the clinic in Anoka this year; all of the dates are filled and some may still be canceled.

      o **Pumpkin Smash.** I believe we should be able to offer this event because social distancing should not be a problem based on how it was run last year; however, we may have to eliminate any food and beverages or put safety measures in place.

   b. **Annual Report to City Council.** Since the previously scheduled Report to City Council was canceled, Chairperson Hain can determine what date will work best with her schedule to give the report. Meetings are held the first and third Mondays of each month, except on holidays. I will prepare a PowerPoint.
c. **Organized Solid Waste Collection Update.** The City Council discussed this topic at their April 27th worksession meeting. It was determined that this would be an item on the 2022 election, allowing staff sufficient time to gather more information for the public. Staff is seeking one member of the WRRB to participate on a subcommittee. If you are interested, please let me know. Time commitment will be minimal.

d. **Marketing Materials Update.** At your last meeting it was determined that I would order posters for use at multi-family buildings. I will place an order and the subcommittee can discuss how and/or where to distribute them. You also recommended a utility bill insert be prepared. I am planning to have one included with the July or August billing statements.

e. **Joint Meeting with Park Board Update.** Staff has postponed a joint meeting until further notice.

f. **Subcommittee Reports.** Updates will be provided by subcommittee members as available.

5. **New Business.**
   a. **RAW Newsletter – August/September Edition.** We will discuss topics for the next RAW newsletter. Member Dergantz has prepared a follow-up to the organics education, I will include details of the fall recycling event, general recycling information, and recycling tips. I have received some tips suggestions from Chair Hain and will provide them at the meeting for discussion. Other topic ideas are welcome. This edition will be distributed at the end of July/early August. The final edition this year will be distributed in December.

   b. **Request for Proposals – Residential Recycling Contract.** Our contract with Republic Services expires March 31, 2021. We will begin discussing details of the proposal and devise a timeline. Attached is the current contract for reference and an old Request for Proposal example to help facilitate the discussion. (Attachment 2)

6. **Communications.**
   a. **2020 Meetings & Activities Schedule.** The schedule is updated as needed each month. Chair Hain requested an update on city/community events. I have attached a list of what I know so far, but please keep in mind, this information is fluid and details of each event may still change. (Attachment 3)

   b. **General Recycling Questions.** Oftentimes questions come up during the meetings unrelated to the agenda item being discussed. To keep the meeting on track, this item will now be included on each agenda so each of you has an opportunity to ask any general recycling questions.

      If you have a topic you wish to discuss at a future meeting, please let me know in advance.
      **REMINDER:** A topic may not be discussed if it is not on the agenda and the topic should relate to our mission/goals.

7. **Adjournment.** Let's adjourn by 6:15 p.m.
CALL TO ORDER The meeting was called to order at 5:00 p.m. in the Works session Room of Anoka City Hall.

ROLL CALL Board members present: Susan Dergantz, Diane Grinde, Jan Call, and Eileen Rathbun. Absent: Chair Marijo Hain, VC Cheryl Knapek, and Vicki Violet. Staff present: Pam Bowman, Recycling Manager. Others Present: None. Member Call acted as Chairperson.

APPROVAL OF FEBRUARY 12, 2020 MEETING MINUTES Member Dergantz made a MOTION to approve the February 12, 2020 meeting minutes; SECONDED by Member Grinde. All in favor. MOTION CARRIED.

OLD BUSINESS
Residential Recycling Services Contract Update. Ms. Bowman provided the final draft of the Amendment noting that the language about multi-family properties (to eliminate from the contract) was removed per the motion made at the February meeting. She said she would have the final document signed by both parties and filed.

Holiday Wrap-Up Event Report. Ms. Bowman provided a follow up report to answer the question from Chairperson Hain and VC Knapek who questioned how many coupons were used at the winter event. Ms. Bowman said the number was 131; same as the number of vehicles that came through.

Organized Solid Waste Collection Update. Ms. Bowman said that she had completed the citizen feedback report and provided it for staff to present to Council at their February 24th Worksession meeting.

Marketing Materials. Ms. Bowman said she will work on ordering posters and utility bill buck slips per the request of the members in the next month or two. She added that Member Rathbun had requested data about plastic bottles be included in some materials. Ms. Bowman said she would see if she can find any statistics and have it include in a future RAW newsletter.

Pumpkin Smash. Ms. Bowman said that she had talked with the Parks staff and there was a suggestion to possibly hold the event on a weeknight soon after Halloween versus waiting an entire week to be held the Saturday following Halloween. This item was tabled for a later date.

Subcommittee Reports.
- Multi-Family – Member Grinde said the update for the Multi-Family project is to get posters delivered to specific building and continue to work with Chair Hain to determine next steps.
- Organics – Member Dergantz said she will prepare the second education article for the next RAW newsletter.
- Crayola ColorCycle Program – Nothing new to report.
- Anoka Halloween – Nothing new to report.

NEW BUSINESS
RAW Newsletter. Members reviewed the draft of the spring RAW newsletter. With no changes suggested, Ms. Bowman said the newsletter will go to print on March 16 and will be mailed at the end of March.
Spring Recycling Event. Ms. Bowman reminded members that the event is scheduled for April 25th from 8 a.m. – Noon at 501 Pierce St. She said the information will be in the RAW newsletter and the City View. She added that there is good news in that they will be adding a book collection for the Book Exchange event in June. She said she will arrange for collection containers and a volunteer will be needed to help collect the books at that station. She added that the Roller Derby group that had collected books in the past was no longer interested in doing so because they have ended their fundraising efforts. The members discussed final event details. Ms. Bowman said she would be in touch with those members that will be volunteering, to provide last minute information.

Fix-It Clinic. Ms. Bowman reminded members that the Fix-It Clinic is scheduled for May 2nd from 10 a.m. – 1 p.m. She said the information is in the RAW newsletter and she is promoting it through various communication channels. She reminded them that Anoka County secures the volunteers/fixers for the event. Members finalized details.

Report to City Council. Ms. Bowman reminded the members that each year a report is given by the Chairperson to the City Council. She said it is scheduled for April 20th. With Chair Hain absent at this meeting, Ms. Bowman said she would discuss details with Chair Hain outside of the meeting.

COMMUNICATIONS
City Council Goals. The Council goals document was provided as information in the packet for the members.

State of Curbside Recycling Report. A very lengthy report providing details of the current state of recycling was included in the packet as general information for the members. There was no review of it during the meeting.

Chairpersons Communication Board Meeting. Ms. Bowman thanked Member Grinde for attending the CCB meeting. The Hot Topic was Hwy. 10/Hwy. 47 updates. The meeting notes are forthcoming from staff.

2020 Draft Meetings & Activities Schedule. Ms. Bowman said the meeting and activities schedule was updated to reflect any changes. She said at the last meeting she mistakenly reported the wrong date of the joint meeting with the Park Board. She said the correct date is Tuesday, April 14 at 6 p.m.

General Recycling Questions. Acting Chair Call inquired if some miscellaneous materials she had with her were recyclable. The members discussed them and suggested some options for her.

Members Dergantz and Rathbun said it was difficult to follow the agenda on the Smartboard and said although they agree that the meeting should be paperless, it would be helpful to have paper copies at future meetings for those that request them. Ms. Bowman said she will ask prior to each meeting whom would like a paper copy. She said she will also try to determine a better way to display the agenda and attachments on the page while advancing through the items.

ADJOURNMENT The meeting adjourned at 6:10 p.m. on a MOTION by Member Rathbun and SECONDED by Member Dergantz. All in favor; MOTION CARRIED.
RESIDENTIAL RECYCLING SERVICES CONTRACT

This Agreement between the City of Anoka (City) and Republic Services of Eden Prairie, Minnesota (Contractor) is comprised of this written Agreement, the City of Anoka, Minnesota Request for Proposals (RFP) for Recycling Collection Services (released August 22, 2014), and a Proposal for the Recycling Collection Services presented to the City of Anoka from Republic Services, dated September 25, 2014, which are incorporated herein by reference, all of which are hereinafter collectively referred to as the "Contract," which is effective as of April 1, 2015 through March 31, 2020.

In the event of any conflicting language among the aforementioned documents, the language of this Contract shall govern.

The City of Anoka and Republic Services agree as follows:

1. GENERAL COLLECTION SERVICES

   a) Service Details & Schedule
      Contractor shall be granted exclusive rights to provide bi-weekly (every other week) Collection services of single-stream recyclable materials for all single-family residences, multi-family residences (weekly as needed) of 5+ units or more, and at specified municipal buildings, as indicated in subparagraph 1c below), Mondays through Thursdays only, except in the case of a holiday. A zone system will be used (Exhibit A – Map). Collection hours commence no earlier than 7:00 a.m. and must be completed no later than 6:00 p.m. on each scheduled Collection day.

   b) Single-Stream Materials
      Contractor shall collect the following single-stream recyclables materials:

      o Newsprint
      o Corrugated Cardboard
      o Aluminum, Steel, and Tin Cans
      o Glass Jars & Bottles
      o Plastics (#1-#7) – bottles, cartons, cups, food containers, tubs, bowls, etc.
      o Plastic Retail Shopping Bags
      o Paper Cartons (milk, juice, other)
- Magazines / Telephone Books
- Mixed Paper / Mail
- Boxboard
- Any additional materials added to the stream by Contractor
  (Contractor to notify City Recycling Coordinator and residents at
  onset of any additional material added to the stream).

c) **Single-Family Properties**
Recyclables are to be collected at the curb, except when a resident’s physical
abilities are impaired and in which case recycling will be serviced via walk-up
Collection, without additional charge, to the location of the container as requested.
Service via some alleys may be required.

d) **Multi-Family Properties**
Recyclables are to be collected at each property’s designated area and may need to
be serviced weekly depending on need. Service via some alleys may be required.

e) **Municipal Buildings**
Recyclables are to be collected at the curb, or designated area on the property.

**Anoka Municipal Buildings to be Serviced** Curbside or as designated by City:
- Anoka City Hall, 2015 First Avenue
- Public Safety Center, 275 Harrison Street
- Better Values Liquor Stores, 847 East River Road & 809 W. Hwy. 10
- Anoka Aquatic Center, 1551-7th Avenue North (Summer months only)
- Anoka Senior Center, 1500 6th Avenue
- Green Haven Golf Course & Event Center, 2800 Greenhaven Road
- Public Services Building, 501 Pierce Street

f) **Holidays**
Refers to any of the following: New Year’s Day, Memorial Day, Independence
Day, Labor Day, Thanksgiving Day, Christmas Day, and any other holidays
mutually agreed to by the City and Contractor. In no instance will there be more
than one holiday during a Collection week. Contractor shall publish a yearly
calendar including alternate Collection days as needed.

g) **Severe Weather**
Contractor may postpone recycling Collections due to severe weather at the sole
discretion of Contractor. If Collections are postponed, Contractor shall notify the
City Recycling Coordinator via telephone or e-mail. Upon postponement,
Collection will be made on a day agreed upon between the City and Contractor.
h) **Force Majeure**
Contractor's performance is excused for events outside its control; further, unexpected occurrences such as severe weather conditions, strikes, labor disputes, excess debris resulting from storm or other acts of gods, etc. should qualify as events of Force Majeure.

2. **ADDITIONAL REQUIRED SERVICES:**

   In addition to the General Collection Services, Contractor:

   a) Shall work with the City Recycling Coordinator and the Waste Reduction & Recycling Board (WRRB) to develop new programs to help increase tonnage and participation.

   b) Shall provide for the covered storage of up to 1,000 small recycling containers, related to the multi-family program, purchased and owned by the City.

   c) Shall prepare, produce and mail at its' own expense an annual public education flier or postcard for all single-family and multi-family households in December of each Contract year.

   The flier or postcard shall include an annual service calendar highlighting service weeks and holidays, a list of acceptable materials, a list of unacceptable materials, how to prepare materials for Collection, and Contractor contact information for questions, concerns, or comments.

   d) Shall provide an electronic (PDF) version of the flier/postcard plus 500 printed pieces to the City Recycling Coordinator for new residents and distribution as needed.

   - Shall provide an electronic copy to the City Recycling Coordinator of any other information mailed to residents each year of the Contract.

   e) Shall provide a recycling truck or roll-off container and one personnel to collect single-stream recyclable materials at the annual spring and fall recycling drop off days (last Saturday of April and last Saturday of September) and submit a tonnage receipt to the City Recycling Coordinator within 30 days after the event. Roll-off container to be delivered to site the Friday before each event.

   f) Shall provide 1 or 2 roll-off containers to collect scrap metal materials at the annual spring and fall recycling drop off days (last Saturday of April and last Saturday of September) and submit a tonnage receipt to the City Recycling Coordinator within 30 days after the event. Roll-off container(s) to be delivered to site the Friday before each event.
g) Shall provide four 4-yard recycling containers for city parks recycling collection. Contractor shall deliver one 4-yard container to 641 Jacob Lane, one to the Anoka Aquatic Center (1551-7th Ave.), and two 4-yard recycling containers to 501 Pierce Street (Public Services Building) the week following Memorial Day each year of the Contract.

h) Shall service all four of these containers on a bi-weekly basis schedule or more frequently dependent upon volume and if notified by the City Recycling Coordinator.

i) Shall remove the containers at 641 Jacob Lane and the Anoka Aquatic Center the week following Labor Day each year of the Contract. The containers at 501 Pierce Street will remain in place and serviced bi-weekly throughout the year.

3. OPTIONAL SERVICES

a) **Community Events Recycling** – Contractor shall meet with the Waste Reduction & Recycling Board at the request of the City Recycling Coordinator to discuss the recycling process for any special event(s) as needed. The process shall include an operations and service plan and pricing based on the number of containers needed, the amount of time and labor required by Contractor, and the volume of material anticipated.

b) **Incentive Program** – Contractor shall keep the City Recycling Coordinator informed of any future incentive programs that become available through the end of the Contract.

4. EQUIPMENT & OPERATOR REQUIREMENTS

a) Contractor shall retain sufficient equipment to fulfill the requirements and specifications of the services of this Contract.

b) Contractor must be an equal opportunity employer and must have a license issued by the City of Anoka as governed by appropriate City Code.

c) Contractor must be able to show proof of insurance, proof of vehicle liability and workers’ compensation insurance at any given time. In addition:

- The City shall be named as an additional insured on all insurance policies procured by Contractor, except for the workers' compensation insurance policy or policies. The City’s requirement to be named as additional insured shall be limited to the extent of Contractor’s negligence.
Upon the commencement of each Contract Year, Contractor shall provide certificates of insurance to the City evidencing the insurance policies required under this Agreement (and renewals thereof) and shall present such policies for review by the City upon demand.

The insurance policies required herein shall contain clauses substantially in the following words:

(i) "Notwithstanding any other provision in this policy, to the extent of Company's obligations pursuant to the agreement between Republic Services and the City of Anoka, the insurance afforded hereunder to the City shall be contributory as to any other insurance or reinsurance covering the City, and such other insurance or reinsurance shall not be required to contribute to any liability until the appropriate limit of liability afforded hereunder is exhausted."

(ii) "This policy may not be canceled or materially changed until thirty (30) days after receipt by the City of written notice of such cancellation or change in coverage, as evidenced by receipt of a certified letter."

The City may, from time to time, reasonably adjust the coverages and policies required to be furnished by Contractor hereunder, to comply with applicable laws and regulations of the State of Minnesota or in a manner consistent with the coverages and policies which are typically provided by similarly situated companies.

d) Equipment operators must meet all Federal, State, and local licensing and operation requirements.

e) Contractor shall use the equivalent of two recycling vehicles and one front-end loader for larger properties in the City.

f) Contractor vehicles shall be maintained in good working condition, comply with all State inspection requirements and be kept neat in appearance.

g) Contractor shall have a contingency plan in the event that a vehicle or operator is unavailable so that service is uninterrupted.

h) Contractor will provide one personnel on each truck.

i) Vehicles shall be designated for recyclables Collection only (unless front load truck is required for larger containers) and equipped with two-way communication device, warning flashers, backup alarms, and a broom and shovel for spills.
Contractor's name and telephone number shall be prominently displayed on both sides of each vehicle, and a sign indicating the vehicle makes frequent stops shall be included.

j) Contractor will deliver all collected recyclable materials to the Republic Services Minneapolis Recycling Center located at 724 44th Avenue North. Should the delivery destination of materials change, Contractor agrees to notify City Recycling Coordinator in a timely manner.

k) Contractor guarantees the City that essentially all of the collected net recyclable materials from the City of Anoka will be recycled by use of some 100 different outlets in North America and around the world in which Republic Services has established relationships. All of the materials collected that are not recyclable will be taken to the Hennepin Energy Recovery Company in downtown Minneapolis to be incinerated. Should that information change throughout the term of the Contract, Contractor shall inform the City Recycling Coordinator of such change(s).

5. PERSONNEL REQUIREMENTS

a) Contractor shall retain sufficient personnel to fulfill the requirements and specifications of the services of this Contract.

b) Contractor's personnel shall be trained both in program operations and customer service and insure that all personnel maintain a positive attitude with the public and City staff and shall:

- Conduct themselves at all times in a courteous manner and use no abusive or foul language.
- Perform their duties in accordance with all existing laws and ordinances and future amendments to Federal, State of Minnesota, and local laws and governing boards.
- Be clean and presentable in appearance.
- Wear a uniform and employee identification badge or name tag.
- Drive in a safe and considerate manner.
- Manage containers in a careful manner.
- Monitor for any spillage and be responsible for cleaning up any litter or breakage resulting from the service.
- Avoid damage to property.
- Abstain from operating vehicle while under the influence of alcohol or illegal controlled substances.
6. CUSTOMER SERVICE REQUIREMENTS

a) Customer Service Personnel
Contractor shall provide a sufficient number of personnel to receive complaints and answer curbside recycling questions via telephone between the hours of 8:00 a.m. and 4:30 p.m. weekdays, except holidays. Contractor shall have a voicemail system activated to receive telephone calls after business hours and on weekends.

b) Missed Collections
Contractor shall pick up missed recycling Collections on the same day it receives notice of a missed Collection, provided notice is received by Contractor before 11:00 a.m. on a business day. If notice is received by the Contractor after 11:00 a.m. or on a non-business day, Contractor will pick up the missed Collection no later than 4:00 p.m. the next business day.

c) Customer Complaints & Complaint Log
All service complaints shall be handled by the Contractor. The City will notify the Contractor of all complaints it receives. The Contractor is responsible for corrective actions and shall answer all complaints courteously and promptly.

Contractor shall maintain a log of all complaints, including the nature of the complaint, name, address, and telephone number of the complainant, date and time received, Contractor’s response, and the date and time of response. Contractor will provide a detailed monthly report to the City Recycling Coordinator by the 15th day of each month.

7. REPORTING REQUIREMENTS

Contractor shall provide certified weight slips for all collected materials by the 15th day of each month detailing the previous month’s single family and multi-family tonnage information. If recyclable material is not weighed individually, Contractor must indicate the procedure that will determine the individual material breakdown.

Contractor shall report, by individual material and amounts, where materials are delivered for recycling. If that entity is a broker, only then Contractor must report what end market the broker used. Summaries by brokers and end markets must be provided within 30 days of the end of the previous month. If collected materials are stored for a period of more than 120 days, the amounts of materials by type and location of storage must be reported to the City.

An accurate method indicating the percentage of households (including multi-family residences) participating in the recycling program must be provided to the City Recycling Coordinator on a monthly basis. Tonnage reports shall also be provided on a monthly basis.
At a minimum, Contractor shall include the following information on a monthly basis:

- Total quantities of recyclable materials collected, listed by material type in tons.
- Net quantities of recyclable materials marketed, listed by material type in tons.
- Log of all complaints
- Log of all resident addresses where "education tags" were left because of non-recyclable materials set out for recycling.
- Average participation rates and explanation of how rates were calculated.
- Also, a list of single-family households and multi-family buildings not participating in the recycling program can be requested on an annual basis.

8. RECYCLING CONTAINERS

Contractor shall provide containers for use of single-stream Collection program. Contractor will maintain an inventory of new and replacement containers and is required to service and repair damaged containers. Contractor shall maintain sufficient container inventory of various sizes (30+, 60+, and 90-gallon) to meet supply and demand needs for the entire term of the Contract. Replacement and additional containers and/or varying sizes shall not change the service fee to any household.

The standard container size for single-family shall be approximately 60 gallons. The containers shall be uniform and consistent in color and design, have one or more recycling symbol/wording and/or an approved instruction label imprinted on it and the lid color shall be different than the Container color to distinguish from trash containers. Should any imprints or wording on the Container fade or peel, Contractor will replace the container(s) as requested.

Contractor shall furnish each multi-family property with a sufficient amount and sufficient sizes of containers for recycling Collection services listed in this Contract. Some multi-family properties shall be serviced on a weekly basis as needed.

9. PAYMENT TERMS

a) Recycling Fees

As indicated in Contractor's proposal (5-year Contract price -- that does NOT include Recycling Revenue Sharing), the monthly fee schedule is as follows beginning April 1, 2015.

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<td>5-Year Single Family</td>
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b) **Compensation for Services Based on a Fee per Household**

The City agrees to pay Contractor for recycling Collection services provided to the City as set forth in subparagraph 9a above, based on 4,868 single-family household units and 2,530 multi-family household units, as indicated and corrected in the RFP and certified by the City. By February 1st and August 1st of each year of this Contract, the City will review the number of certified single-family and multi-family households and notify Contractor of any changes.

Contractor shall submit itemized bills for recycling Collection services provided to the City on a monthly basis. City shall make payment of invoices within thirty (30) days following receipt of an invoice.

Contractor shall submit two copies of the monthly documentation and reports; one to the Utility Billing Department along with the monthly invoice; and one copy to the City Recycling Coordinator. Payment to the Contractor will not be released unless the required information is received by both the Utility Billing Department and the City Recycling Coordinator.

c) **Change in Law.** In the event there is a change or addition in new local, state or federal rules, ordinances, regulations, taxes or government charges, that affects the Contractor's cost of providing service, such as a tax on services, other than property taxes, Contractor may open the Contract for impact review of this cost increase. Any changes in rates must be supported by documentation, and upon discussion with the City of Anoka, the agreed upon amount shall be passed on to the City.

d) **Damage to Property**

Contractor shall take all necessary precautions to protect public and private property. Contractor shall repair or replace any private or public property, including but not limited to, sod, mailboxes, or recycling containers, which may be damaged by Contractor. Such property damage shall be addressed for repair or replacement, at no charge to the property owner, within five working days with property of the same or equivalent value at the time of the damage.

If Contractor fails to repair or replace the damaged property within five working days, the City may, but shall not be obligated to, repair or replace such damaged property, and Contractor shall fully reimburse the City for any of its reasonably incurred expenses. Contractor shall reimburse the City for any such expenses within ten (10) working days of receipt of the City invoice.

e) **Liquidated Damages**

Contractor shall agree that the City may withhold payment to Contractor in the amounts specified below as liquidated damages for failure of the Contractor to
fulfill its obligations:

1. Failure to respond to legitimate service complaints within 24 hours in a reasonable and professional manner - $50 per incident.

2. Failure to service properly notified missed Collections - $250 per incident.

3. Failure to provide accurate monthly and annual reports - $100 per incident.

4. Failure to complete the Collections within the specified timeframes without proper notice to the City Recycling Coordinator - $100 per incident.

5. Failure to clean up spills during Collection operations - $250 per incident.

6. The Contractor shall be liable for liquidated damages amount(s) upon determination of the City of Anoka, for performance that has occurred that is not consistent with the provisions of the Contract. The City shall notify the Contractor in writing or electronically of each act or omission discovered by the City. It shall be the duty of the Contractor to take whatever steps or actions may be necessary to remedy the cause of the complaint.

10. CONTRACT TERMS

a) Contract Dates
   Contract shall be for a five (5) year period commencing April 1, 2015 and ending on March 31, 2020. The City may consider up to two consecutive one-year Contract extensions with Contractor of the five (5) year Contract.

b) Annual Performance Review Meeting
   Contractor shall attend a meeting of the Waste Reduction & Recycling Board each spring and each fall to review Contractor’s performance for the length of the Contract.

Performance to be evaluated by the following:
- Reporting information (tonnage, participation, etc.)
- Efforts to expand recyclable markets
- Feedback from residents to city staff
- Recommendations for improvement in the city recycling program
- Communication efforts with the City Recycling Coordinator
- Customer service and Collection service inquiries/issues
c) **Contract Termination**

The City may cancel the Contract if Contractor fails to fulfill its obligations under the Contract in a proper and timely manner, or otherwise violates the terms of the Contract if the default has not been cured within 30 days after receiving written or electronic notice of default. The City shall pay Contractor all compensation earned prior to the date of termination, minus any damages and costs incurred by the City as a result of the breach. If the Contract is canceled or terminated, all finished and unfinished documents, data, studies, surveys, route maps, route notes, models, photographs, reports or other materials prepared by Contractor under this Contract shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to termination.

d) **Hold Harmless**

Contractor agrees to defend, indemnify and hold harmless the City, its officers and employees, from any liabilities, claims, damages, costs, judgments, and expenses, including attorney’s fees, resulting directly or indirectly from any act or omission of Contractor, its employees, its agents, or employees of the subcontractors, in the performance of the services provided by the Contract or by reason of the failure of Contractor to fully perform, in any respect, any of its obligations under the Contract. The indemnity obligations of Contractor shall be limited to the negligence and willful misconduct of Contractor, and anyone directly or indirectly employed by Contractor. If Contractor is a self-insured agency of the State of Minnesota, the terms and conditions of Minnesota Statute §3.732, et seq., shall apply with respect to liability bonding, insurance, and liability limits. The provisions of the Minnesota Statutes Chapter 466 shall apply to other political subdivisions of the State of Minnesota.

Contractor shall keep and make available to the City for inspection at all reasonable times, all records reasonably required by the City to determine the impact of the recycling program on total landfill waste and cost of disposal, including, but not limited to, records showing all tipping fees and volume and/or weight of landfill waste originating in the City. Contractor shall also keep accurate records of the additional costs of implementing this recycling program and shall make such records available to the City at all reasonable times.

This Agreement shall remain in effect through March 31, 2020, unless renegotiated or terminated as provided herein. Either party may terminate this Contract without further liability by giving written notice to the other party 150 days in advance of the termination.

e) **Adjustments**

Semi-annual additions or deductions in the total possible number of households will be subject to verification and agreement between the City and the Contractor.
The City shall provide a report each February and each August noting the number of single-family households and multi-family households in the city. The monthly invoicing will reflect these adjusted semi-annual household figures.

(f) **Termination upon Material Breach**
Either party may terminate this Contract if there has been a breach of any material provision of this Contract by the other party.

(g) **Notices to Contractor and Opportunity to Cure**
Notwithstanding Termination upon Material Breach, City will have no right to terminate this agreement unless Contractor fails to cure any breach to the satisfaction of the City Manager within ten (10) days of written or electronic notice of such breach from the City to the Contractor.

(h) **Cure of Material Breach by City**
If the Contractor fails to cure any breach of this Agreement within ten (10) days of written notice of such breach from the City, the City Manager will be authorized to hire such persons and equipment, or assign City employees and equipment, as may be necessary to do such work, and the reasonable cost of such expenses thereof may be charged and deducted from any monies due the Contractor, collected from the Contractor, or collected by recourse to the Contractor's bond or financial guarantee instrument submitted.

CITY OF ANOKA

BY: 
Tim Cruikshank, City Manager

APPROVED

BY: Scott Baumgartner, City Attorney

REPUBLIC SERVICES

DATE: 12/11/14

BY: John Doyen, Area President
AMENDMENT TO RESIDENTIAL RECYCLING SERVICES CONTRACT

This Amendment (hereinafter "Amendment") to the Residential Recycling Services Contract is entered into as of the 19th November 2018, by and between Allied Waste Services of North America, LLC d/b/a Republic Services of the Twin Cities - Blaine ("Contractor") and City of Anoka ("City") (collectively referred to herein as the "Parties" and individually as a "Party").

WHEREAS, Contractor and the City are parties to Residential Recycling Services Contract effective April 1, 2015 as may be previously amended (hereinafter collectively referred to as "Contract") to provide certain services in accordance with the Contract;

AND WHEREAS, the Parties desire to amend certain terms of the Contract which shall take effect from January 1, 2019.

NOW, THEREFORE, in consideration of the above premises and of the mutual covenants herein contained and other consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned Parties agree as follows:

1. Except as specifically provided in this Amendment, each and every provision of the Contract and previously executed amendments between the parties remains, and is, in all respects, in full force and effect.

2. The correct legal entity to sign the Contract and perform the services for Contractor is “Allied Waste Services of North America, LLC d/b/a Republic Services of the Twin Cities - Blaine”; hence all references to Contractor in the Contract shall mean and refer to "Allied Waste Services of North America, LLC d/b/a Republic Services of the Twin Cities - Blaine."

3. **Payment Terms, Section 9, Page 8:** With effect from January 1, 2019, rates for Recycling Services will include processing charges of $0.44 ("Recycling Processing Charge").

4. **Payment Terms, Section 9, Page 9:** The following clause needs to be inserted as Section 9 (f) in the Contract:

   "Section 9 (f) (i) Rates. The rates for Recycling Services shall consist of a Monthly Collection Charge, as set forth in Section 9(a) of the Contract, plus the Recycling Processing Charge.

   (ii) Annual Recycling Adjustment. In addition to the Annual Rate Adjustment, on each anniversary of the Effective Date of this Agreement, Contractor shall evaluate, and adjust if needed, the Recycling Processing Charge based on any changes in Commodity Sales, Processing Rates and/or Residual Costs. The Recycling Processing Charge over the most recent twelve-month period shall be compared to the last identified Recycling Processing Charge to determine any change. A reduction in Recycling Processing Charge shall result in a decreased price for the Recycling Services for the twelve months after the effective date of the Annual Recycling Adjustment. An increase in Recycling Processing Charge shall result in an increased price for the Recycling Services for the twelve months after the effective date of the Annual Recycling Adjustment. Should unforeseen circumstances cause at least a 20% change in Contractor’s Recycling Processing Charge, both parties agree to implement a mid-year adjustment to the Recycling Processing Charge. In the event of any Recycling Adjustment, the City shall have sole discretion to make a lump sum payment to Contractor (or receive a lump sum credit) or to pass the Recycling Adjustment through to the rate payers in the City."
(iii) **Specifications for all Recyclable Materials.** Recyclable Materials for multi-family dwellings with dumpsters shall comply with any and all specifications provided by Contractor in order to meet quality thresholds for commodity markets and be free of contamination. To the extent any type of Recyclable Material received within the City limits is rejected by the recycling facility or is not of the intended quality or grade, Contractor will notify the City and the City shall pay any damages, costs, and penalties incurred by Contractor due to such rejection or lesser quality or grade, to include transportation and disposal costs for the residual material. If market conditions develop that limit or inhibit Contractor from selling some or all of the Recyclable Materials, Contractor may (i) suspend or discontinue any or all Recycling services, or (ii) dispose of the Recyclable Materials in a landfill and update the City’s rates accordingly.”

IN WITNESS WHEREOF, the parties hereto have signed these presents for the purposes herein contained the day and year stated below:

**CONTRACTOR:**

Allied Waste Services of North America, LLC d/b/a Republic Services of the Twin Cities - Blaine

By: ________________________________

Name: **S. Schneider**

Title: **General Manager**

**CITY:**

City of Anoka

By: ________________________________

Name: **Phil Rice**

Title: **Mayor**
FIRST AMENDMENT TO
RESIDENTIAL RECYCLING SERVICES CONTRACT

This First Amendment to The Residential Recycling Services Contract (this “First Amendment”) is made and entered into effective April 1, 2020 (the “Amendment Effective Date”) by and between Allied Waste Services of North America, LLC dba Republic Services of the Twin Cities-Eden Prairie (“Contractor”), and City of Anoka, Minnesota (“City”).

RECITALS

A. Contractor and City entered into a Residential Recycling Services Contract effective April 1, 2015 (the “Contract”).

B. Contractor and City now desire to extend the term of the Contract and modify certain terms of the Contract, as more fully set forth below.

AGREEMENT

Now therefore, for good and valuable consideration the receipt and sufficiency of which the parties acknowledge, including but not limited to the mutual and dependent promises contained herein, the parties agree as follows:

1. General Collection Services. Section 1(b) of the Contract is hereby amended to remove Plastics #7 and to add Plastics #2 and #5. Also, “Plastic Retail Shopping Bags” is hereby deleted from the Contract.

2. General Collection Services. Section 1(e) of the Contract is hereby amended to add, “Castle Field – 600 Castle Field Boulevard” to the list of Anoka Municipal Buildings to be Serviced.

3. Additionally Required Services. Section 2(g) of the Contract is hereby amended to replace “641 Jacob Lane” with “Castle Field”.

4. Additionally Required Services. Section 2(i) of the Contract is hereby amended to replace “641 Jacob Lane” with “Castle Field”.

5. Equipment and Operator Requirements. Section 4(c) of the Contract is hereby amended to add the word “Clerk” to the first sentence of the second paragraph.

6. Equipment and Operator Requirements. Section 4(k) of the Contract is hereby amended to replace, “of such changes” in the final sentence with, “and provide a copy of revisions indicated in the Contract.”

7. Customer Service Requirements. Section 6(a) of the Contract is hereby amended to replace, “and answer subside recycling questions” in the first sentence with, “and inquiries”.
9. **Customer Service Requirements.** Section 6(c) of the Contract is hereby amended to delete the final paragraph in its entirety.

10. **Reporting Requirements.** Section 7 of the Contract is hereby amended to delete, “Log of all Complaints” and “Also, a list of single-family households and multifamily buildings not participating in the recycling program can be requested on an annual basis.” from the minimum requirements of monthly reporting.

11. **Payment Terms.** Section 9(a) of the Contract is hereby amended to delete the current table in its entirety and replace it with the following table:

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5-Year Single Family</td>
<td>$2.58</td>
<td>$2.63</td>
<td>$2.68</td>
<td>$2.74</td>
<td>$2.79</td>
<td>$3.55 ($0.65 processing fee and $2.90 collection fee)</td>
</tr>
<tr>
<td>5-Year Multi Family</td>
<td>$1.93</td>
<td>$1.97</td>
<td>$2.01</td>
<td>$2.05</td>
<td>$2.09</td>
<td>$2.81 ($0.65 processing fee and $2.17 collection fee)</td>
</tr>
</tbody>
</table>

12. **Payment Terms.** Section 9(b) of the Contract is hereby amended to add, “Contractor will utilize only one billing account to submit invoices to the City.”, and to delete the final paragraph in its entirety.

13. **Payment Terms.** Section 9(e)(1) of the Contract is hereby amended to replace “$50” with “$100”.

14. **Payment Terms.** Section 9(e)(5) of the Contract is hereby amended to replace “$250” with “$300”.

15. **Contract Terms.** Section 10(a) of the Contract is hereby amended to replace the Contract ending date of March 31, 2020 with the Contract ending date of March 31, 2021.

16. **Contract Terms.** Section 10(b) of the Contract is hereby amended to delete, “and each fall” from the first sentence.

17. **Capitalized Terms.** The parties agree that capitalized terms not otherwise defined in this First Amendment shall have the meaning set forth in the Contract.

18. **Continuing Effect.** Except as specifically amended by this First Amendment, all other terms and conditions of the Contract shall remain in full force and effect. In the event of a conflict in meaning between the Contract and this First Amendment, this First Amendment shall prevail.

19. **Counterparts.** This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which combined shall constitute one and the same instrument. Facsimile and/or electronic copies of the parties’ signatures shall be valid and treated the same as original signatures.
IN WITNESS WHEREOF, the parties have entered into this First Amendment to be effective as of the Amendment Effective Date.

CONTRACTOR

By: [Signature]
Name: Jamie Sanders
Title: General Manager
Date: 3/30/2020

CITY

By: [Signature]
Name: Phil Rice
Title: Mayor
Date: 3-16-2020
REQUEST FOR PROPOSALS
FOR
RECYCLING COLLECTION SERVICES

CITY OF ANOKA

September 3, 2010

Notice is hereby given that sealed proposals will be received by the City of Anoka, Minnesota at City Hall, 2015 First Avenue North, Anoka, MN 55303, until ________________ at which time they will be publicly opened and read aloud for the providing of all labor, equipment and all else necessary for the bi-weekly all-city curbside recycling services.

Requests for Proposal and related forms may be obtained from the recycling coordinator at Anoka City Offices (763-576-2725.)

The City reserves the right to reject any and all bids at the City’s sole discretion. The City reserves the right to waive minor irregularities and informalities in the proposal documents and to reject proposals deemed not acceptable. The City reserves the right to further negotiate with proposers regarding any issues related to this proposal. The City reserves the right to deny all proposals.

SCOPE OF SERVICES

1. Collection: Recyclables should be collected bi-weekly at the curb and currently consists of the following materials.

   A. Newsprint - all newspaper materials including inserts
   B. Cardboard - all uncoated corrugated cardboard
   C. Aluminum - all food and beverage containers including foil
   D. Bi-metal - all food and beverage containers
   E. Glass - all food and beverage containers
   F. Plastics bottles with a neck
   G. Magazines/catalogs/glossies/telephone directories
   H. Mixed residential paper
   I. Boxboard
   J. Any additional material added to the stream by the hauler

Options:

In your proposal you may include a per-household per month cost to collect additional items curbside (ie. Appliances, electronics, etc.). Please note any item(s), which you may be able to collect, and the cost per month per household.
3. Facilities to be collected from:
   A. All single family dwellings (1-4 units)
   B. All townhouse units and multiple family dwellings
   C. Anoka Municipal Buildings (City Hall, Public Safety Center, 2 Municipal Liquor Stores, Public Services, Senior Center, Greenhaven Golf Course, Anoka Aquatic Center)
   D. Residential recyclables are to be collected at the curb, except where residents’ physical abilities are impaired and in designated areas with multiple family units.

4. Equipment/Operator requirements:
   A. The Contractor must obtain all pertinent licenses from the County and City.
   B. All vehicles must be maintained in good working condition, comply with all State inspection requirements and be kept neat in appearance.
   C. Vehicles shall be equipped with warning flashers, backup alarms, a broom and shovel for spills and the Contractor’s name and phone number prominently displayed on both sides of the vehicle.
   D. Vehicles must be designated for recyclables collection only. All such vehicles must be clearly signed on both sides as a recycling collection vehicle.
   E. In the event that a vehicle, other than the type specified in the proposal, is to be used the contractor will be required to notify the City. Notification must be 45-days in advance, in writing, with written approval from the City. The Contractor must then provide education tags to all residents in the collection contract. One time exception due to unforeseen problems may occur. The service provider must notify five days prior to collection.
   F. Equipment operators must meet all Federal, State and local licenses and operation requirements.

5. Reporting Requirements:
   The Contractor must provide certified weight receipts for all collected materials within 15 days of the month for the previous month. If recyclable material is not weighed individually the Contractor must indicate the procedure that will determine individual material breakdown.

   The Contractor must report, by individual material and amounts, where materials are delivered for recycling. If that entity is a broker only then the Contractor must report what end market the broker used. Summaries by brokers and end markets must be provided with
15 days of the end of the previous month. Brokers or processors receiving materials from these curbside programs must be licensed or registered with Anoka County. If collected materials are stored for a period of more than 30 days, the amounts of materials by type and location of storage must be reported to the City.

A method of counting households participating in curbside recycling must be provided to the City on a monthly basis. Tonnage reports shall also be provided on a monthly basis.

6. Contract Date:

Contract date shall commence April 1, 2011. Contract pricing to remain firm for the length of the contract selected.

7. Additional Services:

Contractor shall:

- Provide storage space for up to 600 curbside bins.
- Provide storage space for up to 1,000 apartment–sized (under counter) bins.
- Design and provide to City an annual educational brochure for printing and distribution relating to single-family and apartment recycling procedures.
- Prepare and provide to City an annual service calendar. Be first point of contact for customer questions and complaints.
- Provide a truck and personnel to collect single-stream materials at spring and fall recycling drop off days.
- Provide two scrap metal collection containers and personnel at spring and fall recycling days.
- Provide truck and one personnel for Halloween Parade.
- Provide recycling container and collection from March 1 – June 30 for telephone books recycling at Anoka City Hall.
- Meet with the Waste Reduction & Recycling Board in the spring and fall to review contractor performance.
PROPOSAL

Currently, the City of Anoka is divided among four zones. Collection day shall remain the same for each zone as indicated on the map.

Insert Zones Map

PROPOSAL

Maintain single-stream curbside program including collection of all single-family, townhouses, and multiple family residents and collection at Anoka municipal buildings. Two prices are requested; one for single-family residences – including townhomes, and one for multi-family residences.

<table>
<thead>
<tr>
<th></th>
<th>Single-Family Residences</th>
<th>Multi-Family Residences</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ per household</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>per month</td>
<td>3-year contract</td>
<td>5-year contract</td>
</tr>
<tr>
<td>$__________</td>
<td>$__________</td>
<td></td>
</tr>
</tbody>
</table>

SUBMISSION REQUIREMENTS:

1. Proposers must have or obtain a license from the City of Anoka.

2. The number of vehicles to be used by the proposer, identifying types, model numbers and capacities must be supplied with the proposal.

3. The number of personnel to be used on each truck.

4. Proposers must identify where collection vehicles will be delivering materials.

5. Proposers must be able to show proof of their ability to obtain proper bonding and insurance.

6. Must provide proof of vehicle liability, and workers’ compensation insurance.

7. Proposers must be equal opportunity employers.
8. A plan for end use of all collected materials, including contaminated materials.

9. Proposers must provide a contingency plan in the event that a vehicle or operator is unavailable.

REVENUE SHARING:

Please address a revenue sharing system. This should include a beginning/current market value of items collected.

Proposal submitted by:

(Firm name)________________________

Signature___________________________

Title_______________________________
# 2020 WRRB Meetings & Activities Schedule

**DRAFT** – This is a working document and changes will be made monthly.

<table>
<thead>
<tr>
<th>MONTH</th>
<th>MEETING DATES/ITEMS</th>
<th>EVENT &amp; ACTIVITIES DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>APRIL 14</td>
<td>Joint Meeting with Park Board</td>
<td>Thurs., April 16 – Board Appreciation Dinner Monday, April 20 – Report to City Council Sat., April 25 – Spring Recycling Event</td>
</tr>
<tr>
<td>MAY 8</td>
<td>General Updates &amp; Subcommittee reports Discuss Recycling Hauler Contract (RFP) RAW Newsletter</td>
<td>Saturday, May 2 – Fix-It Clinic</td>
</tr>
<tr>
<td>JUNE 10</td>
<td>General Updates &amp; Subcommittee reports RFP Discussion &amp; Timeline Subcommittee reports Events Updates</td>
<td>Wed., June 4 – Chairpersons Communication Board Canceled due to COVID-19</td>
</tr>
<tr>
<td>JULY 8</td>
<td>General Updates &amp; Subcommittee reports Draft RFP Riverfest</td>
<td>Sat., July 18 – Paper Shred Event – Rick Sorenson Park 9 a.m. - Noon Sat., July 25 – Summer Recycling Event at Green Lights - no help is needed</td>
</tr>
<tr>
<td>AUGUST 14</td>
<td>General Updates &amp; Subcommittee reports RAW Newsletter &amp; Fall Recycling Event Finalize RFP</td>
<td>Wed., August 26 – End of Summer Bash (Ice Cream Social/composting). Volunteers needed! TENTATIVE</td>
</tr>
<tr>
<td>SEPT. 11</td>
<td>General Updates &amp; Subcommittee reports Fall Recycling Day Pumpkin Smash SCORE Report</td>
<td>Wed., Sept. 4 - Chairpersons Communication Board Sat., September 26 - Fall Recycling Event</td>
</tr>
<tr>
<td>OCT. 9</td>
<td>General Updates &amp; Subcommittee reports 2019 SCORE Funding Pumpkin Smash</td>
<td></td>
</tr>
<tr>
<td>NOV. 18</td>
<td>(NOTE DATE CHANGE) General Updates &amp; Subcommittee reports</td>
<td>Sat., November 7 – Pumpkin Smash</td>
</tr>
<tr>
<td>DEC. 9</td>
<td>Worksession 2020 Accomplishments and 2021 Goals 2020 Activities Reports</td>
<td>Wed., Dec. 4 Chairpersons Communication Board</td>
</tr>
</tbody>
</table>
In response to COVID-19, city sponsored/co-sponsored events have been postponed, rescheduled, or canceled. Any events that have been postponed/rescheduled are still subject to cancellation.

- **Anoka Classic Car Show** – shows are currently postponed. Visit anokaclassicarshow.org for updates.

- **Anoka’s Annual Fireworks** – the fireworks display typically held on July 3rd, in celebration of Independence Day, has been canceled. City staff is considering adding fireworks to an event later in the year.

- **Anoka Riverfest & Craft Fair** – This event has been rescheduled for Saturday, September 26, 2020, 9 a.m. to 5 p.m., in downtown Anoka. For updates, visit anokariverfest.org, watch its Facebook page or call 763-421-7130.

- **Anoka Food Truck Festival** – this event has been canceled for 2020.

- **Anoka Farmers Market** – the market has been postponed until further notice. The Anoka Market is part of the Anoka County Growers Association. For updates, call the market information line at 763-792-4025.

- **Concerts in the Park** – the June concerts in the parks series has been canceled. Concerts for July and August will be determined at a later date.

- **Movies in the Park** – typically scheduled for late summer or fall, stay tuned to anokaminnesota.com for updates.

- **Night to Unite** – this event held the first Tuesday of August each year, has been rescheduled statewide for Tuesday, October 6, 2020.

- **End of Summer Bash** – this event will be held on Wednesday, August 26th, on a smaller scale. More to come.

- **Anoka Halloween** – keep watch at anokahalloween.com for the latest information on Anoka Halloween’s 100th Anniversary celebration and potential changes.

To stay informed, visit anokaminnesota.com or follow the City on Facebook.