



ECONOMIC DEVELOPMENT COMMISSION
Thursday, January 12, 2023
Council Worksession Room
8:00 a.m.

AGENDA

1. Call to Order
2. Oath of Office: Curt Rekstad, Julie Smith, Ephantus Mwangi
3. Roll Call
4. Approval of December 8, 2022 Meeting Minutes
5. Hold Annual Meeting
 - A. Election of Officers (Chair and Vice Chair)
 - B. Nomination to Parking Advisory Board (1 EDC Member)
 - C. Review Enabling Ordinance
 - D. Review Bylaws
 - E. Review Meeting Schedule
 - F. Establish Subcommittees (if needed)
 - G. Appoint Chamber Liaison and Discover Anoka Liaison
6. Old Business
 - A. None
7. New Business
 - A. EDC 2023 Goals/ 2022 Accomplishments
 - B. Update: Restaurant Pad RFP
8. Communications and Reports
 - A. Marketing & Communications
 - B.
 - Chamber of Commerce
 - Discover Anoka
 - ABLA
9. Miscellaneous
 - A. Discuss February's Meeting Agenda
 - B. Staff Update
 - C. Group Picture for Website After Meeting in the Council Chambers
10. Adjournment



Memo

To: Economic Development Commission
From: Doug Borglund, Community Development Director
Date: January 5, 2023
Re: Thursday, January 12, 2023 Agenda

1. **Call to Order.** This meeting will be held in the Council Worksession Room at 8:00 a.m. at Anoka City Hall.
2. **Oath of Office**
Administer the oath of office to new members
3. **Roll Call.** Staff will record the names of those present at the meeting.
4. **Approval of December 8, 2022 Meeting Minutes.** Action Required.
5. **Hold Annual Meeting**
 - A. **Election of Officers.** This is your annual meeting at which time the Chair and Vice-Chair are elected. Protocol is as follows: the current Vice Chair calls for nominations; a second to each nomination is okay but not required; Vice Chair asks for any further nominations; hearing none vote can be taken. If more than one person is nominated for any position, then each nominee should be considered in order of nomination until a nominee obtains a majority vote of the full Commission. Following election, the new Chair will assume leadership of the meeting. **Action: Elect Chair and Vice-Chair for 2023.**
 - B. **Nomination to Parking Advisory Board.** The Commission should elect one person to serve on the Parking Advisory Board for 2022. Commissioner Smith was selected in 2021. **Action: Elect someone to PAB for 2023.**
 - C. **Review Enabling Ordinance.** Attached is a copy of the section of the City Code (Chapter 2, Article VI, Division 2) relating to the Economic Development Commission. I point your attention to Duties (Section 2-172) and Powers (Section 2-173) for your information. These provisions can only be modified by a Council approved amending ordinance. **No action is necessary.**
 - D. **Review Bylaws.** Attached is a copy of the Bylaws for your review. The Bylaws can be modified by a simple majority vote of the Commission “provided that notice of said proposed amendments is given to each member in writing at least five days prior to said meeting.” **No action is necessary.**
 - E. **Review Meeting Schedule.** Attached is the 2020 meeting schedule. All meetings, except those to be cablecast, will be held in the Council Conference Room unless the Commission wishes to select another location. **Action: Review and discuss as needed.**

F. **Establish Subcommittees.** Action: Determine committees if necessary.

G. **Liaisons Appointments.** Action: Appoint Liaisons to attend Chamber of Commerce and Discover Anoka Meetings

6. **Old Business**

A. None

7. **New Business**

A. EDC 2023 Goals/ 2022 Accomplishments

B. Update: Restaurant Pad Proposal

8. **Communications and Reports**

A. **Marketing & Communications.** Staff and Commissioners will provide an update on the following.

- Discover Anoka Update
- Chamber of Commerce Update
- ABLA Update – No Report

9. **Miscellaneous.**

A. **Discuss February Agenda** – Staff would like to ask if the EDC has any special presentations they'd like or information they thought might be useful.

B. **Staff Update**

10. **Adjournment.** Let's plan to adjourn no later than 9:00 a.m.

NOTE: After we adjourn I will need to take an updated picture of the EDC for the website.