



Waste Reduction & Recycling Board

Wednesday, July 13, 2022
Anoka City Hall @ 5:00 p.m.
Worksession Room

AGENDA

1. Call to Order
2. Roll Call
3. Virtual Tour of Eureka Recycling
4. Approval of June 8, 2022 Meeting Minutes
5. Old Business
 - a. Subcommittees Reports
 - Multi-Family
 - Organics
 - Little Library – We Read & Reuse Books
 - City-Wide Garage Sale
 - Soles4Souls Program Update
 - b. RAW Newsletter
 - c. Events
 - Spring into Summer Event Report
 - Anoka Riverfest & Craft Fair Report
 - Summer Recycling Event
6. New Business
7. Communications
 - a. 2022 Meetings & Activities Schedule
 - b. General Recycling Questions
8. Adjournment



Memo

To: Waste Reduction & Recycling Board
From: Pam Bowman, Communications & Recycling Manager
Date: July 7, 2022
Re: Wednesday, July 13, 2022 Agenda

1. **Call to Order.** Meeting will be called to order at 5 p.m. in the Worksession Room, 2nd Floor of City Hall.
2. **Roll Call.** Roll Call will be taken.
3. **Virtual Tour of Eureka Recycling.** Eureka Recycling representatives will provide a virtual tour of the facility to us. The tour will be approximately 45 minutes followed by Q&A.
4. **Approval of June 8, 2022 Meeting Minutes.** I recommend approval of the meeting minutes with any corrections and/or additions. **Action: Approval of minutes. (Attachment 1)**
5. **Old Business**
 - a. **Subcommittee Reports.**
 - o **Multi-Family.** Julia Judson, MN Green Corp member, will provide an update.
 - o **Organics.** Nothing new to report.
 - o **Little Library – We Read & Reuse Books (WRRB).** Subcommittee will provide an update.
 - o **City-Wide Garage Sale.** Subcommittee will provide an update.
 - o **Soles4Soules Program Update.** Member Rathbun will provide and update.
 - b. **RAW Newsletter** – The RAW newsletter will be mailed before July 15. I should have a copy to share by the time we meet.
 - c. **Events.** Reports/updates will be provided for Spring into Summer, Anoka Riverfest & Craft Fair and the Summer Recycling Event.
6. **New Business.**
7. **Communications.**
 - a. **2022 Meetings & Activities Schedule.** Attached is the draft 2022 schedule. We will review this and make adjustments as needed. **(Attachment 2)**
 - b. **General Recycling Questions.** Oftentimes questions come up during the meetings unrelated to the agenda item being discussed. To keep the meeting on track, this item will now be included on each agenda so each of you has an opportunity to ask general recycling questions.

If you have a topic you wish to discuss at a future meeting, please let me know in advance and be ready to provide information on the topic at a future meeting. **REMINDER:** A topic may not be discussed if it is not on the agenda and the topic should relate to our mission/goals.
8. **Adjournment.** Let's adjourn by 6:30 p.m.



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
MEETING MINUTES – JUNE 8, 2022**

CALL TO ORDER The meeting was called to order by Chair Knapek at 5:00 p.m. in the Committee Conference Room of Anoka City Hall.

ROLL CALL Board Members present: Chair Cheryl Knapek, Vice Chair Vicki Violet, Members Eileen Rathbun, Jan Call, Mari Jo Hain, and Sue Dergantz (arrived at 5:03 p.m.) Absent: Leslie Ganser

Staff present: Pam Bowman, Recycling Manager.

Others Present: Julia Judson, Anoka County

APPROVAL OF MAY 11, 2022 MEETING MINUTES

Violet made a MOTION to approve the MAY 11, 2022 meeting minutes, seconded by Call. MOTION CARRIED

OLD BUSINESS

Subcommittee Reports.

- **Multi-Family** – Julia Judson with Anoka County provided an update. She has met with the Green Avenue and Madison Avenue apartment building manager. This involves two properties with five buildings. All residents will be getting totes and the building will get signage. Judson is talking with the property manager about a grant to fund an enclosure for their outside bins. She has re-contacted River 10 Apartments and will continue to work on this as well as the new American Cooperative near Green Haven golf course. The residents at the Cooperative are expected to move in next January and Judson would like to have everything set up for recycling when residents move in. Julia announced that her end date has moved up to August 3rd as she will be starting law school. Members congratulated her on this news and thanked her for her update.
- **Organics** – Bowman now has 96 participants in the program. She has added new bags and continues to empty the garbage. She is still not seeing any contamination and the only issue has been with a swarm of honey bees. She also said has emptied the small garbage can in the enclosure.
- **Little Libraries** – Knapek’s husband has come up with a design for the library using recycled materials. He will be using plexi-glass with a wood frame and would like to use a recycled sign for the roof. Knapek said with the name chosen as WRRB (We Read and Re-use Books) we are just waiting for her husband to complete construction of the little library.
- **City Wide Garage Sale** - Knapek and Violet have been gathering information, including info from surrounding cities, including Ramsey. Their research has confirmed that the date chosen (May 20 and 21) is a great weekend as it is after opening fishing and Mother’s Day, but before Memorial Day. They will continue to work on this as we plan for May, 2023.

- **Mission Statement** - Chair Knappek referred to a copy distributed of the revised mission statement which was approved at the last meeting. Dergantz had one suggested change. Under specific duties, #2 should read “developing and implementing” so that both words end the same. Bowman will make that change.
- **Raw Newsletter** – Bowman is preparing this newsletter and Anoka County approved including information Chair Knappek shared. One item was regarding food waste items and the other is Levi jeans information about saving water. An organics push will be included as well as a front page burst announcing a coupon for the summer recycling event. The coupon will let people choose two items to recycle for free (with some restrictions) – that event will also be promoted as well as general curbside recycling information and the WRRB.
- **Spring into Summer Event** – This event will be Tuesday, June 21st. Bowman reported that her volunteer schedule is full for scooping and serving. She could use more help with trash sorting. Rathbun volunteered and Bowman will be in touch with ACBC and the Rotary to recruit more help. Those that are scooping ice cream should arrive by 4:30 pm. Call reminded Bowman that she will help serve but not scoop ice cream. Staff will set up everything. Vice Chair Violet offered to bring a freezer to use at the event which Bowman greatly appreciated. Judson expects volunteers with Green Corps and added that Anoka County will donate water bottles, pens, pencils with the county logo to distribute. One idea is to have these at the waste stations and hand them out to people who correctly recycle.
- **Riverfest** – Chair Knappek asked if members had thought more about having a booth at Riverfest. Knappek could help set up in the morning but then will be unavailable the rest of the day. Rathbun and Dergantz are the only members available and it was decided they will work in the morning from 9 am to noon. No one is available for the afternoon. The set up will be in front of City Hall. Rathbun and Dergantz will focus on organics. Bowman said if Anoka residents sign up, they can take an organics kit home with them.
- **Soles4Souls** – Discussion continued on the logistics of participating in this shoe drive. There is an option to have our own collection or direct people to another location. Peterson Shoes has done this in the past and it was suggested that we check with them to see if they are still collecting. Rathbun offered to contact Peterson Shoes in Anoka and find out if they are doing this and if they would like to partner with WRRB for a limited amount of time. Violet suggested perhaps as part of their back-to-school promotions.

NEW BUSINESS

- **Summer Recycling** - As discussed earlier this event is July 23rd and Bowman will be offering a coupon for two free items. It will be promoted in the RAW newsletter and on our website.
- **Fix-It Clinic** – There will not be a fix-it clinic in Anoka this year. The schedule was determined by Anoka County. Bowman will promote other fix-it clinics in the area.
- **Pumpkin Smash** – We need to start planning and set a date. Bowman suggested the Saturday following Halloween which is November 5th. There was a discussion on possibly collecting leftover candy but members decided against that. There is a possibility of a shoe collection at this event. Members agreed on the date of Saturday, November 5th from 9 am to noon.

COMMUNICATIONS

Chair Knappek said she presented the report of City Council and attended the Chairpersons Communication board meeting. Bowman and members thanked her.

2022 Meetings & Activities

Bowman will update and add Riverfest from 9 am to noon

The July 13th meeting will be the virtual tour of Eureka Recycling presented via Zoom

Bowman will add the date for the Pumpkin Smash and remove Fix-it Clinic.

Bowman shared an article about the polyethylene film recycling plant coming to Minnesota which Julia Judson had mentioned at the last meeting.

General Recycling Questions

Chair Knapek reminded everyone it is Anoka County Bike to Work week.

Rathbun read about a University of Minnesota re-use program. She will gather more information for next meeting.

Dergantz shared that Coon Rapids Recycling Center has a large dumpster to take potting pots of all sizes. People can swap out what they need. It is there for most of the summer.

Adjournment – The meeting adjourned at 5:47 pm on a MOTION by Hain seconded by Call.

DRAFT



2022 WRRB Meetings & Activities Schedule

This document will change throughout the year. **Updates are in red.**

MONTH	MEETING DATES/ITEMS	EVENT & ACTIVITIES DATES
JAN. 12	Oath of Office / Election of Officers 2021 Accomplishments & 2022 Goals Annual review of mission, etc. Anoka Winterfest	
FEB. 9	Subcommittee reports July-Dec 2021 SCORE Report Holiday lights collection Final accomplishments and goals RAW Newsletter North Suburban Home Show	Saturday, Feb. 5 – Winterfest 12-4 p.m. George Enloe Park
MARCH 9	Updates & Subcommittee reports Spring Recycling,	Wed., March 2 - Chairpersons Comm. Board
APRIL 13	Updates & Subcommittee reports	Sat., April 30 - Spring Recycling Event
MAY 11	Updates & Subcommittee reports Anoka Riverfest (recycling booth) RAW Newsletter (June/July)	Mon., May 16 – Report to City Council
JUNE 8	Updates & Subcommittee reports RAW, Ice Cream Social, Summer Event, Riverfest, Soles4Souls, Pumpkin Smash	Wed., June 1 - Chairpersons Communication Board Tues., June 21 – Spring into Summer (ice cream social) volunteers needed
JULY 13	Eureka Recycling Virtual Tour (presenting through Zoom)	Sat., July 9 – Anoka Riverfest (Booth from 9-Noon) Sat., July 23 – Summer Recycling Event at Recycle Technologies in Blaine - no help is needed
AUGUST 10	Updates & Subcommittee reports 2022 SCORE report/2023 SCORE funding Fall Recycling Event RAW Newsletter (Oct/Nov)	
SEPT. 14	Updates & Subcommittee reports Fall Recycling Day RAW Newsletter (Oct/Nov) SCORE Report Results Pumpkin Smash	Wed., Sept. 7 – Chairpersons Comm. Board Sat., Sept. 24 - Fall Recycling Event
OCT. 12	Updates & Subcommittee Reports 2023 Anoka County Recycling Agreement Pumpkin Smash	
NOV. 9	Updates & Subcommittee Reports 2023 Goals & 2022 Accomplishments	Sat., Nov. 5 – Pumpkin Smash
DEC. 14	Updates & Subcommittee reports 2023 Goals & 2022 Accomplishments	Wed, Dec. 7 Chairpersons Communication Board