MEMBERS PRESENT:
  Pete Turok, Chair  Jim Neilson, Vice Chair  Gregory Bortnem  Gary Fahnhorst
  Borgie Bonthuis  Roger Hoffhein  Steve Jenson

STAFF PRESENT:  Police Chief Eric Peterson, Administrative Assistant Julie Splettstoesser

CITIZENS PRESENT:  Jacob Morgan, ISD 11 Sites and Grounds Supervisor

CALL TO ORDER
  Chair Pete Turok called the meeting to order at 7:15 a.m.

OATH OF OFFICE
  Chief Peterson then gave the Oath of Office to Pete Turok and Roger Hoffhein.

ELECTION OF OFFICERS
  Chairperson Pete Turok asked the Board if there were any nominations. There were no other nominations brought forward. Steve Jenson made a motion to keep Pete Turok as Chairperson and Jim Neilson as Vice Chair for the PAB. This motion was seconded by Borgie Bonthuis. A vote was called and it passed by unanimous vote.

APPROVAL OF SEPTEMBER 2019 MEETING MINUTES
  A motion was made by Steve Jenson to approve the minutes. It was seconded by Gregory Bortnem and passed by unanimous vote.

DISCUSSION - Parking on Monroe between 1st and 2nd Ave – Jacob Morgan, ISD 11
  Mr. Morgan was requesting 4 hour parking on Monroe Street instead of 2 hour parking due to the growth of school district along with more employees so the employees do not have to move their vehicles. Discussion was had surrounding the use of the Walker ramp and there is also parking on both sides of 2nd Avenue. Borgie Bonthuis explained the history of the use of the Sandburg building and suggested that it is not the City’s responsibility to adjust the parking. Borgie suggested that it should remain 2 hour parking. Gary Fahnhorst said there will be issues with the upcoming road construction and it is premature to change parking at this point. Steve Jenson made a recommendation that Ben Nelson from City staff explain the potential impacts to parking at the March PAB meeting. Greg made a motion to table this until after the construction is complete. Gary seconded the motion.

DISCUSSION – Follow-up on 12th Avenue and Roosevelt Traffic Study
  The Chief explained that a study was conducted in September of 2019 in the area of 12th and Roosevelt. He said that 318 cars had passed through in 6 days, with only 1.6% going over the speed limit. We have had no complaints about speeders and no accidents were reported. Chief Peterson recommended no changes to signage or crosswalks in this area at this time. He will make contact with the petitioner. There were no other comments by the board.
PAB GOALS FOR 2020 AND ACCOMPLISHMENTS FOR 2019

Members of the board unanimously decided that all of the 2019 goals had been met or were currently being worked on. Members of the board unanimously decided to keep all of the 2019 goals the same for the year 2020, except to add review 2nd Avenue parking south of Monroe to goal #2, and examine full permitting process and update as necessary to goal #4.

The 2020 goals are as follows:

1. Monitor and adjust permit-parking stalls and time limit parking stalls in the downtown area – to include the review of handicapped parking spaces in the downtown parking area.

2. Review parking changes in the area around the south central business district due to the reuse of the Sandburg building, Walker and construction area. Review 2nd Avenue parking south of Monroe.

3. Monitor business changes and keep parking scheme updated to match business climate.

4. Assist city staff in getting empty permit parking stalls filled & leased. Examine full permitting process and update as necessary.

5. Consider the study requests from citizens and businesses for parking changes and traffic control changes.

A motion to approve the 2020 goals as stated in these minutes was made by Borgie Bonthuis and seconded by Gregory Bortnem. It was passed by unanimous vote.

PARKING ENFORCEMENT STATISTICS

Chair Pete Turok then went over the parking ticket stats for September through December 2019. The Chief mentioned that the parking Jeep has been down and one of our CSO’s has been out on an injury so that is why the parking tickets have been down. Chair Pete Turok said he asked the City not to ticket from Thanksgiving to Christmas for holiday shoppers. He also went over the summary of overnight parking tickets from 2010 to 2019. The Board did not have any other questions.

ADJOURNMENT

A motion to adjourn was made by Gregory Bortnem and seconded by Steve Jenson. It was passed by unanimous vote. The meeting was adjourned at 7:50 a.m.

Respectfully,

Chief Eric Peterson

The next meeting will be held on Wednesday, February 19, 2020 at 7:15 a.m. at the Public Safety Training Room.